

New York State Association of Fire Chaplains  
Board of Directors Meeting  
February 11-12, 2007  
Montour Falls, NY

Present: Chief Miles, 1<sup>st</sup> Deputy Chief Holst, 2<sup>nd</sup> Deputy Foster, Secretary Hessel, Treasurer Hunt, Directors Chapman, Connaghan, Knower, Newman, Palmer, Ex-Chiefs Brennan, & Michatek.

Absent: Directors Hanly, Huling Hummel, McGloon, VanHouten, Past Chief Billia, Ex-Chiefs Bitsko, Bromfield, Carvalho, Elliott, Jagow, Steger, & Tobin.

The meeting was called to order by Chief Miles at 7:00 p.m. at the NYS Academy of Fire Science. Ex-Chief Brennan led the Board in prayer and Secretary Hessel lead the Pledge of Allegiance.

2<sup>nd</sup> Deputy Chief Foster moved, and 1<sup>st</sup> Deputy Chief Holst seconded to accept the minutes of the September 17 -18 meeting. Motion passed.

**Reports**

Chief Miles brought five items up for discussion.

- Discussion was held on goals and vision for the next 5-10 years of the association.
- An update of the grant money for the bags from the last conference was given. We are moving closer to receiving the grant.
- A book titled “The Work of a Chaplain” by Naomi Paget and Janet McCormack was shown. Chief Miles has been in contact with the authors about the book.
- Thanks and appreciation for cards and expressions of sympathy at the death of his mother-in-law.
- He attended the Line of Duty Death conference presented through Niagara County.

1<sup>st</sup> Deputy Chief Holst was presented two items:

- He has been working on the conferences for 2007 & 2008.
- He has been working throughout the county with area deaths.

2<sup>nd</sup> Deputy Chief Foster reported for the Membership Committee that presently there are:

1. Members 473
2. Life Members 273
3. 2005 Paid 425
4. 2006 Paid 444
5. 2007 Paid 308
6. ID Cards 400

Treasurer Hunt presented a written report of expenses. (Copy attached to Secretary's minutes.)

Director Palmer moved, and 2<sup>nd</sup> Deputy Chief Foster seconded to accept the treasurers report. Motion passed.

Secretary's Report:

- Good and Welfare presented a written report which is attached to the Secretary's minutes.
- Life Member status was accepted for 18 members who have meet the qualifications.

Director Palmer moved, and 2<sup>nd</sup> Deputy Chief Foster seconded to accept the secretary's report. Motion passed.

### **Committee Reports**

**Memorial:** Progress

**Training:** Four items were discussed:

- 1) The proposed 2007 Conference Registration forms and budget were presented. The conference was moved back one week due to a conflict at the academy.
- 2) The 2008 Conference was also discussed with the possibility of training for Comprehensive Acute Traumatic Stress Management (CATSM) basic and advance sessions. Work will continue on trying to arrange this training.
- 3) Discussion was held regarding the video editing needed to be done. The edits were given to the editor, but a cost of \$ 850.00 would be needed to finish the edits. A motion was made by Director Chapman and seconded by Director Knower to approve this expenditure to finish the edits and have ready by the next board meeting. Motion passed.
- 4) Director Hanly gave a written letter of resignation from the chair of the training committee. The resignation was regrettfully accepted. The position will remain vacant until after the conference when committee assignments will be reassigned.

**Program:** Progress

**Publicity:** The display booth has received pens and prayer cards as giveaways. The web page has been updated.

**Nominating Committee:** The following individuals have been nominated for the following positions:

Mr. William Miles	Chief Chaplain	1 year term
Mr. Richard Holst	1 <sup>st</sup> Deputy Chief	1 year term
Rev. Barrie Lyn Foster	2 <sup>nd</sup> Deputy Chief	1 year term
Rev. Hugh Connaghan	Board of Directors	3 year term
Mr. Frank Knowler	Board of Directors	3 year term
Mr. Tim Newman	Board of Directors	3 year term

After a prayer, the meeting was adjourned until the next morning.

The meeting was resumed on Monday February 12 at 8:30 a.m.

A prayer was given by Director Palmer and the pledge was lead by Chief Miles.

**Supplies:** Discussion was held regarding the sale of the new videos. A motion was made by Director Palmer and seconded by Director Knowler to produce and sell by the conference (after editing) the new videos and have Chief Miles, Treasurer Hunt and Director Newman and Palmer to view and make decision about price and marketing. Motion passed.

An update was given about the Manual supplies.

**By-Laws:** By-laws changes were presented to forward to the membership. They are:

#### Article VIII – Meetings

Section III – add

D. Minutes

(All present letter headings will be increased by one.)

#### Article III – Membership and Regions

Add:

Section VIII – There are six (6) regions covering all of New York State. These regions with their respective counties are:

- A. Region 1 – South  
Bronx, New York, Kings, Queens, Richmond, Nassau, Suffolk
- B. Region 2 – East  
Schenectady, Schoharie, Albany, Rensselaer, Greene, Columbia, Sullivan, Ulster, Dutchess, Orange, Putnam, Westchester, Rockland

- C. Region 3 – North  
St. Lawrence, Franklin, Clinton, Jefferson, Lewis, Oneida, Herkimer, Hamilton, Fulton, Montgomery, Warren, Essex, Saratoga, Washington
- D. Region 4 – Central  
Oswego, Cayuga, Onondaga, Madison, Tompkins, Cortland, Chenango, Otsego, Tioga, Broome, Delaware
- E. Region 5 – West Central  
Monroe, Wayne, Livingston, Ontario, Yates, Seneca, Schuyler, Steuben, Chemung
- F. Region 6 – Western  
Niagara, Orleans, Erie, Genesee, Wyoming, Chautauqua, Cattaraugus, Allegany

Section IX – Members are by virtue of their county of Chaplaincy, members of one of the six regions.

#### Article V – Officers

Add:

Section II – Of the nine (9) directors, three (3) will be at-large, with one being elected each year, and the remaining six (6) will be elected to represent their home county region.

(All other present Sections will be increased by one.)

#### Article VI – Duties of Officers

Add:

#### Section IV

- a. leave as present
- b. The six regional directors shall be responsible for:
  - a. Regional meetings of the association
  - b. In consultation with the Training Committee, arrange training programs for their respective regions.
  - c. Organize a regional committee for carrying out meetings and training with one member from each county, if possible.

A motion was made by 2<sup>nd</sup> Deputy Foster and seconded by 1<sup>st</sup> Deputy Holst to forward these changes to the membership for their consideration. Motion passed.

**NYS Fire Council:** An update was given about the Fire Council. Secretary Hessel was elected vice-president of the Council.

## **Old Business**

1. The NIMS Compliant proposal was presented and adopted.
2. An update was given about progress of the Manual revision.
3. PSOB – The February FASNY Magazine had some important update regarding the program and chaplains.
4. Discussion was held regarding memorial gifts. The following motion was made by 1<sup>st</sup> Deputy Holst and seconded by Director Palmer: “*Any chaplain who has served on the Board of Directors, at the time of their passing, an engraved brick and a gift to the small change fund will be given to the Firemen’s Home in Hudson as a memorial not exceeding \$ 50.00.*” Motion passed.

## **New Business**

1. A trip to Emmetsburg MD from Buffalo is being planned. If interested, talk to Chief Miles.

Questions were raised about an upcoming course at the Academy. The instructors will work it out.

Director Palmer moved and Director Newman seconded to adjourn the meeting. Meeting was adjourned with a prayer lead by 1<sup>st</sup> Deputy Holst.

Respectfully Submitted,

Kenneth N. Hessel,  
Executive Secretary