

New York State Association of Fire Chaplains  
Board of Directors Meeting  
February 22-23, 2009  
Montour Falls, NY

Present: Chief Holst, 1<sup>st</sup> Deputy Chief Foster, 2<sup>nd</sup> Deputy Palmer, Secretary Hessel, Treasurer Billia, Directors Connaghan, Huling Hummel, Knowler, Miner, Newman & Van Houten, Past Chief Miles, & Ex-Chief Michatek.

Absent: Directors Fellows (ex), McGlooin (ex), Voigt (ex), Ex-Chiefs Bitsko (ex), Bromfield, Carvalho (ex), Jagow (ex), & Tobin.

The meeting was called to order by Chief Holst at 7:10 p.m. at the Academy of Fire Science in Montour Falls. Secretary Hessel led the Pledge of Allegiance and Director Miner led the board in prayer.

Past Chief Miles moved, and 2<sup>nd</sup> Deputy Palmer seconded to accept the minutes of the September 14-15 meeting. Motion passed.

**Reports (all written reports attached to Secretary's minutes)**

Chief Holst gave a written report summarizing his activities which included meetings, funerals, & CISM activities.

1<sup>st</sup> Deputy Chief Foster Holst gave a written report summarizing her activities which included meetings, & funerals.

2<sup>nd</sup> Deputy Chief Palmer reported for the Membership Committee that presently there are:

1. Members 467
2. Life Members 270
3. 2009 Paid 226

He also gave a written report summarizing his activities which included meetings, funerals, & training.

Treasurer Billia presented a written report of expenses. The books were audited on Dec. 18<sup>th</sup>. A motion was made by 2<sup>nd</sup> Deputy Palmer to open a savings account at HSBC with acceptance of all rules and disclosures needed by the bank. Past Chief Miles seconded and motion passed.

Past Chief Miles moved, and 2<sup>nd</sup> Deputy Palmer seconded to accept the treasurers report. Motion passed.

Secretary's Report:

- Good and Welfare presented a written report.

- 17 members were granted Life Member certificates. Motion made by Past chief Miles and seconded by Director Connaghan. Motion passed.

### Directors

1. East - Meeting on April 4
2. North – Meeting was held on Nov. 15 with meetings to be
- 3.
4. `held in June in Watertown and August in Plattsburg.
5. West - written report
6. At-Large
  - a. Huling Hummel – 4 services held
  - b. Connaghan – no report
  - c. Van Houten – written report

### Committee Reports

**Memorial:** Draft copy of the service presented.

**Training:** Original plan was working well until cost of \$ 9,000 was revealed. A motion was made by Director Huling Hummel and seconded by Director Knowler to use Chaplain VanWie to present “7 Highly Effective Habits for Firefighters” for the main presentation with a Tuesday evening presentation by Past Chief Jagow. After much discussion, a motion to table the discussion until the morning to check out some information was made. Motion tabled.

**Supplies:** A written inventory was presented by Director Newman. (Copy attached to Secretary’s minutes). The notepads will be discontinued and the remainder will be given out as gifts at the conference. A deposit was made. 200 training DVD’s have been ordered.

A motion was made by Director Miner and seconded by 1<sup>st</sup> Deputy Foster to approved an expenditure of \$ 1,000.00 to print the manuals. Motion passed.

Director Huling Hummel and Director Miner seconded to adjourn the meeting until the morning. Meeting was adjourned with a prayer lead by Director Newman.

An update on the Clarence Center airplane crash was given.

The meeting was reconvened by Chief Holst at 9:05 a.m. as he led the Pledge of Allegiance and 1<sup>st</sup> Deputy Chief Foster led the board in prayer.

**Publicity:** 1<sup>st</sup> Deputy Chief Foster reported that the display stand will be at the Fire Chiefs convention June 10-13. Director Miner will assist by taking and returning the display stand.

All board members need to send the secretary a short bio to put on the web page.

**Nominating:** Past Chief Bitsko presented a written report with the following names for office:

Chief Chaplain-Mr. Richard Holst  
1<sup>st</sup> Deputy Chief-Rev. Barrie Lyn Foster  
2<sup>nd</sup> Deputy Chief-Mr. Kenneth Palmer

Directors: Term Expires 2012  
Region 1 - South:  
Region 3 - North: Rev. Arthur Miner  
At-Large: Rev. Cynthia Huling Hummel

The Directors positions will be in the following cycle:

2012	2010	2011
At Large	At Large	At Large
Region 1-South	Region 2-East	Region 4-Central
Region 3-North	Region 6-West	Region 5-West Central

**By-Law:** The following changes were proposed to present to the General Meeting:

- a. **Eliminate the following phrase from Article VII, Section V** *“providing that among the Chief and Deputies, one must be a clergy person, in case of a function precluding a lay Chaplain”*
- b. **Eliminate the following phrase from Article V, Section I** *“four (4) of whom may be lay chaplains.”*
- c. **Change Article III, Section VI from:**

Any member in good standing for a period of seven (7) consecutive years shall become eligible for Life membership, upon approval of the Board of Directors. Past Chief Chaplains shall automatically become Life Members and ex-officio members to the Executive council.

**To:**

*Any member in good standing for a period of ten (10) consecutive years will receive a Ten Year Recognition Award.*

**NYS Fire Council:** Executive Secretary Hessel has been elected chairperson of the Council. The next meeting of the council will take place in March.

**Training:** The motion was about the training presentation was brought back to the floor. Motion passed.

A motion was moved and seconded to not have New Chaplain Training at the conference and to have that training in the regions. Director Van Houten will complete the latest update to this training and prepare it for the regions.

**Program:** Past Chief Miles will prepare a program for the spouses. The cost of the conference will be \$ 185.00 for housing, food, & program while the cost for spouses and non-housing attendees will be \$ 100.00.

### **Old Business**

1. None

### **New Business**

1. Pens – A motion was made by Past Chief Miles and seconded by Director Newman to purchase 1,000 pens for the Display Stand. Motion passed.

### **Upcoming Meeting**

April 29, 2009                      Montour Falls

Director Huling Hummel moved and Director Connaghan seconded to adjourn the meeting. Meeting was adjourned at 10:50 a.m. with a prayer led by Director Connaghan.

Respectfully Submitted,

Kenneth N. Hessel,  
Executive Secretary