

New York State Association of Fire Chaplains  
Board of Directors Meeting  
September 16-17, 2007  
Albany, NY

Present: Chief Miles, 1<sup>st</sup> Deputy Chief Holst, 2<sup>nd</sup> Deputy Foster, Secretary Hessel, Treasurer Billia, Past Chief Bitsko, Directors Connaghan, Hanly, Knowler, Palmer, & Van Houten, Ex-Chiefs Michatek, & Tobin. Guest: Mr. Gary Hunt

Absent: Directors Chapman, Huling Hummel (ex), McGloon, Newman (ex), Ex-Chiefs Bromfield, Carvalho (ex), Jagow (ex), & Steger.

The meeting was called to order by Chief Miles at 7:45 p.m. at the Hampton Inn in Albany. 2<sup>nd</sup> Deputy Chief Foster led the Board in prayer and Chief Miles lead the Pledge of Allegiance. A Moment of Silence was observed for Ex-Chief J. Gregory Brennan who passed away in August.

Director Hanly moved, and Director Palmer seconded to accept the minutes of the May 1 & May 2 meetings. Motion passed.

### **Reports**

Chief Miles thanked the Board for cards and prayers at the passing of his mother. He also stated that he was present at a memorial service in Mohawk, Past Chief Brennan's funeral, and the FASNY delegate and trumpet player for the memorial service.

1<sup>st</sup> Deputy Chief Holst announced hat the dates for the next conference is April 20-23, 2008 and that he attended a number of wakes. He also thanked the board for prayers and cards during his recent surgery.

2<sup>nd</sup> Deputy Chief Foster reported for the Membership Committee that presently there are:

1. Members 483
2. Life Members 270
3. 2006 Paid 441
4. 2007 Paid 409
5. ID Cards 416

Past Treasurer Hunt presented a final written report of expenses. (Copy attached to Secretary's minutes.) Treasurer Billia now has all checkbooks and other material needed to perform his duties.

Past Chief Bitsko moved, and Director VanHouten seconded to accept the treasurers report. Motion passed.

Secretary's Report:

- Good and Welfare presented a written report which is attached to the Secretary's minutes.
- A card machine was give to the association and programming is taking place to make the cards in house.
- Invoices are being sent out to all who have not paid dues for 2007.

**Committee Reports**

**Memorial:** No report

**Training:** Director VanHouten announced that the New Chaplain training will occur at the next conference and he will seek to incorporate basic Firefighter skills into training.

The meeting was adjourned for the evening at 9:15 p.m.

The meeting was called to order by Chief Miles at 9:15 a.m. at the New York State Police Academy in Albany. Director Hanly led the Board in prayer and Chief Miles lead the Pledge of Allegiance.

An update was given regarding an uncategorized income item which was a supply deposit. The Supply Officer will get a detailed list to the treasurer.

Under the training report, a motion was made by Director Palmer and seconded by 1<sup>st</sup> Deputy Chief Holst to approve \$ 500.00 to finalize the edit of the training tapes/CDs.

**Publicity:** 2<sup>nd</sup> Deputy Foster reposrted that some parts need to be replaced. She will seek out prices. She also stated that pens need to be reorder, so Past Chief Bitsko made a motion to reorder pens. 1<sup>st</sup> Deputy Holst seconded and the motion passed.

The Web page will be updated by the end of September.

**Supplies:** A written report was presented by Director Newman. (Copy attached to Secretary's minutes)

The consensus of the board was to not to pursue using an outside web business for purchase of items with our logo on it.

**By-Law:** No report

**NYS Fire Council:** The next meeting of the council will take place on September 27<sup>th</sup>.

## **Old Business**

1. A motion was made by 1<sup>st</sup> Deputy Holst and seconded by 2<sup>nd</sup> Deputy Foster to have 2 separate manuals. One for historical items and by-laws, a second for chaplain materials. Motion passed.
2. A second motion was made by Past Chief Bitsko and seconded by Director Hanly to have the size of the manual to be 8 ½ x 11.

## **New Business**

The by-law committee consisting of Director Knowler, Ex-Chief Tobin, and Secretary Hessel will look into revising the by-laws Article III, Section V about members who are no longer serving as a chaplain holding the right to hold any office or Board position.

## **Upcoming Meetings**

February 10-11	Montour Falls
April 22-23	Huntington

Director Palmer moved and Director Hanly seconded to adjourn the meeting. Meeting was adjourned with a prayer lead by Chief Miles.

Respectfully Submitted,

Kenneth N. Hessel,  
Executive Secretary